

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
September 7, 2016

Members Present: Byron Jefferson, Ken Walsh, Scott Eichholz for Dave Schepens, Tom Ryan, David Austin, Carol Evans, Matt Brill, Bruce Bagley

Also Present: DNREC staff: Dawn Dryden, Jack Hayes

- ❖ Meeting began at 9:20 a.m.
- ❖ Ken made a motion to accept the amended agenda items; Bruce seconded, all agreed.
- ❖ August 3, 2016 Meeting Minutes reviewed; Tom made a motion to approve; Gerry seconded, all agreed.
- ❖ Ken made a motion to move present licensees above license applications on the agenda; Matt seconded, all agreed.
- ❖ William Eddie Gill (Class E #4536) - Scott explained why OSSAB requested his appearance; Mr. Gill explained that he was at fault and further explained that a permit was in process however he failed to communicate information to his worker and confirmed that he had not obtained an authorization number; Mr. Gill explained that he assumed an email received from GWDS was a permit approval and failed to confirm; Carol asked Mr. Gill if he had used the old "original" permit as a scale drawing and he replied that he had used it and it had become distorted due to multiple Xerox copies being made; Mr. Gill admits and accepts fault to installing without permit approval; Ken explained that GWDS is not seeking any further action at this time; No action taken; Mr. Gill left meeting location at 9:35 am.
- ❖ Joshua Stallings (Class D applicant) - Byron read letter received from Brad Cate, Chairperson, Site Interpretation Advisory Council (SIAC); Josh Stallings explained his findings to the OSSAB; Bruce asked Josh if he, perhaps, overthought the entire process; Josh responded that indeed he completed the field practicum with mindset of what findings the SIAC were looking for; Jack explained that there were no concerns with the system types prescribed; however concerns were with limiting zones described; Jack explained that he personally was not on site for 2 of the 5 sites which he did not satisfactorily complete; Dave asked what suggestions were offered to move forward; Byron asked Jack if Josh should respond to SIAC with explanations of findings, Bruce explained that the SIAC has already satisfied their

findings; Josh noted that for the past two years he had worked with his father on 130 site evaluations which had been submitted to DNREC with no issues; Bruce made a motion to proceed and allow Josh to undergo further exams consisting of Josh reviewing 10-15 site evaluations from GWDS and prescribe system types, limiting zones, etc., Bruce and Phil King will review these 10-15 site evaluations for accuracy; Matt seconded, all agreed. Bruce will coordinate with GWDS (Jack and Dawn).

- ❖ Charles Webb (Class B,E,H #2386) - Byron read minutes from August meeting; Charlie explained that he had no excuses for his actions and that he was under pressure from owners and realtor; Charlie confirmed that he made the decision to install new distribution boxes and obtained permits after the fact; Scott explained that Mr. Webb has made all corrections requested at this time; GWDS is not seeking any further action at this time; No action taken; Mr. Webb left the meeting at 10:50 am.

❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Shawn O'Toole	F	X		Tom	Ken	X
Jesse Wallace	F	X		Tom	Ken	X
Wallace Wooten Jr.	F	X		Tom	Ken	X
Wilson Branham	F	X		Tom	Ken	X
Lillian Wright	F	X		Tom	Ken	X
Victor Daniels	F	X		Tom	Ken	X
Timothy Astrom	F	X		Tom	Ken	X
Michael Light	F	X		Tom	Matt	X
Andrew Parsons	H	X		Tom	Carol	X

- ❖ Method of mound construction discussion - Ken asked Scott for update; Scott explained that he presented the concerns to GWDS; Ken explained that he would like to see a Manager's Warning to licensee for document purposes; Scott will forward his concern to Sussex County office.
- ❖ Carol inquired about new permit application form; Scott explained that this form is being used and is available on DNREC website; Byron expressed concern about no memorandums sent to licensees about updated forms, etc.; Scott explained that he does not intend to send a memorandum for these issues.; Carol inquired about a shed waiver requested by GWDS, Scott explained that a letter would be requested from the homeowner if shed is within 10' from septic.

❖ Enforcement:

➤ None to date

❖ Next scheduled meeting on October 5, 2016.

❖ Meeting adjourned at 11:15 a.m.



Prepared By Dawn Dryden



Approved By Byron Jefferson

